



Project Manager EU-CONEXUS

La Rochelle University (LRUniv) is looking for two project managers for its European University project EU-CONEXUS, European University for Smart Urban Coastal Sustainability.

➤ General information on the project

La Rochelle University is the coordinator of EU-CONEXUS, a European project financed by the European Commission within the framework of the first Erasmus+ Call « European Universities ». This project aims at establishing a European transnational University. The partner universities are the Agricultural University of Athens (Greece), the Technical University for Construction Bucharest (Romania), Klaipėda University (Lithuania), Catholic University of Valencia (Spain) and University of Zadar (Croatia). The Work Programme is built around the development of an inter-university campus for education and research on Smart Urban Coastal Sustainability. EU-CONEXUS has started on 1st September 2019 and has a project duration of 3 years.

➤ Working environment

The project managers will work within the EU-CONEXUS international management team at LRUniv. They will be supervised by the Executive Director of EU-CONEXUS. In addition, the project managers have to collaborate closely with the EU-CONEXUS collaborators at LRUniv and at the partner institutions.

➤ Tasks and activities

In coordination with the political and strategic project leaders, the project managers' main tasks will be the general operative management of the project activities as described in the project proposal and the development of adequate modes of implementation:

- Coordination and monitoring of EU-CONEXUS activities within the framework of dedicated Work Packages (meetings, events, studies, reports, budgetary monitoring, etc.)
 - Work Packages on Educational Offers and Mobility
 - Work Packages on Research, international and corporate relations, student community (culture, sports, etc.), SmartCampus
- Establishment of project progress reports
- Participation in activities of the various project governing bodies or working groups in order to represent the central management team.
- Participation in the development of prospective models of future transnational universities and their functioning, in particular at the national level.
- Participation in the development of an institutional quality assurance system for the inter-university structure of a European University.
- Participation in the implementation of an evaluation system with external advisors.

➤ Expected knowledge

- Good knowledge of project management methods
- Good understanding of the institutional environment of higher education and research systems at the national and international level

➤ Expected skills and competencies

- To be able to structure and guide a project
- To elaborate reports or other project documents
- To structure information in overview tables
- To be able to give informed advice and support decision-making
- To chair a meeting
- To enter into a dialogue, communicate and negotiate
- To operate digital instruments
- To speak and write in English and French (C2 level, written et spoken) – essential competence
- To be used to analytical and prospective thinking
- To have persuasive power
- To have relational qualities, team work
- To demonstrate stringency, reliability and reactivity
- To be able to adapt to different institutional, work or cultural environments
- To know how to organise, prioritise and manage daily working tasks and activities

➤ Additional requirements

4 to 6 occasional travels per year to Paris and abroad.

➤ Expected profile

University degree: Master

Experience in institutional project management or European/international project management

Experience in complex project management and management of international multi-actor partnerships

➤ Type of contract

Fixed-term contract until 31 August 2020 (renewable) – full time

Remuneration : about monthly 2900 € pre-tax

➤ Contact for information about the job offer

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Contact for information about the recruitment procedure

Direction des Ressources Humaines

Email: recrutement.biatss@univ-lr.fr

Applications

Each applicant has to send an application file including:

- Motivation letter
- Detailed CV
- A copy of study certificate(s) corresponding to the expected profile

The application file has to be submitted on the dedicated platform accessible by a link on the website of La Rochelle University (Reference of the job offer: CONEXUS/CHEF PROJET).

Deadline for applications: 06/10/2019

Interviews: weeks 42 or 43

Start of contract: during November 2019